



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (CG)

एक राष्ट्रीय महत्व का संस्थान | An Institution of National Importance

जी. ई. रोड, टाटीबंध | G.E. Road, Tatibandh

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आरोग्यम् सुखं सम्पदा

No. DDA/OC/3rd CONV/2026/98

Date: 05.05.2026

कार्यालय आदेश /OFFICE ORDER

1. In view of the 3rd Convocation, scheduled to be held on **2nd September 2026**, following nodal agencies are hereby constituted:-

- (a) Secretariat : Office of the Deputy Director (Admin).
(b) Academic Convener : Dr (Prof) Eli Mohapatra, Dean(A).
(c) Admin Convener : Lt Col D S Chauhan, DD (A).
(d) Academic Coordinator : Dr (Prof) Nighat Hussain, Asso Dean (A).
(e) Admin Coordinator : Dr (Prof) Ekta Khandelwal, Asso. Dean (R).
(f) Committees : The following Committees are constituted for smooth conduct of the event:-

(i) **Degree Certificate/Medals/Awards/Souvenir/Convocation Register/Scroll of Honour etc.**

SerNo	Name of Members
(aa)	Dr (Prof) Eli Mohapatra, Dean(A)-Chairperson
(ab)	Dr (Prof) Nighat Hussain, Associate Dean (A)
(ac)	Dr (Prof) Rachita Nanda, Deptt of Biochemistry
(ad)	Dr (Prof) Ujjwala Gaikwad, Deptt of Microbiology
(ae)	Dr (Asso Prof) Aditya Somani, Deptt of Psychiatry
(af)	Dr (Asst Prof) Vibha Sakhare, Deptt of Biochemistry
(ag)	Dr (Prof) Binu Mathew, Principal, CON
(ah)	Mrs Chetna Sahu, CON
(ai)	Ms Jissa Donel, CON
(aj)	Shri Kamal Kumar, JAA

(ii) **Rehearsal, Procession and Degree Distribution**

Ser No	Name of Members
(aa)	Dr (Prof) Krishnadutt Chavali, Dean (SW) - Chairperson
(ab)	Dr (Prof) Nitin Rewaram Gaikwad, Deptt of Pharmacology
(ac)	Dr (Prof) Suprava Patel, Deptt of Biochemistry
(ad)	Dr (Asso Prof) Dablu Lal Gupta, Deptt of Biochemistry
(ae)	Dr (Asso Prof) Rohini Rokkam, Deptt of General Medicine
(af)	Dr J Jeayareka, CON
(ag)	Ms Joyce Joseph, CON
(ah)	Ms Suganya P, CON

(iii) **Decoration and Stage Arrangements**

Ser No	Name of Members
(aa)	Dr (Prof) Archana Keche, Deptt of Microbiology- Chairperson
(ab)	Dr (Addl Prof) Vijaya Sahu, Deptt of Ophthalmology
(ac)	Dr (Addl Prof) Mudalsha Raveena, Deptt of Nuclear Medicine
(ad)	Dr (Addl Prof) Ranganath T G, Deptt of Pulmonary Medicine & TB
(ae)	Dr (Asso Prof) Sharmistha Chakravarty, Deptt of ENT
(af)	MrsRenu Rekha Korkora, CON
(ag)	Shri Kranti Dewangan, JE, Project Cell

(iv) **Catering Arrangements**

Ser No	Name of Members
(aa)	Dr (Prof) Virat Galhotra, Dept of Dentistry - Chairperson
(ab)	Dr (Prof) Anjan Kumar Giri, Deptt of CFM
(ac)	Dr (Addl Prof) Satyaki Ganguly, Deptt of Dermatology
(ad)	Dr (Asso Prof) Pugazhenthian T, Deptt of Pharmacology
(ae)	Dr (Asso Prof) Pranita, Deptt of Gen Medicine
(af)	Dr (Asso Prof) Anil Latiyar, Deptt of Physiology
(ag)	Dr (Asso Prof) Dharam Singh Rathia, Deptt of Anatomy
(ah)	Dr (Asso Prof) Shagun Thakur, Deptt of FMT
(ai)	Dr Hitesh Choudhary, CON
(aj)	Shri Chandrashekhar Sahu, Store Keeper, CON
(ak)	Ms Vandana Anand, Library Attendant, Central Library
(al)	Shri Kumar Anubhav, Attendant, Central Library

(v) **Audiovisual, Photography and Institute Movie**

Ser No	Name of Members
(aa)	Dr (Prof) Anil Kumar Goel, Deptt of Paediatrics - Chairperson
(ab)	Dr (Prof) Vinita Singh, Dept of Obs & Gynae
(ac)	Dr (Addl Prof) Rakesh Kumar Gupta, Deptt of Path & Lab Medicine
(ad)	Dr (Asso Prof) Alok Singh, Deptt of Pharmacology
(ae)	Dr Laxmikant Choudhary, SPH
(af)	Mrs Suman Shinde, CON
(ag)	Shri Chaitanya Kango, JAO
(ah)	Shri Gopal, PRO Office

(vi) **Convocation Web Page Development and Live Streaming**

Ser No	Name of Members
(aa)	Dr (Asst Prof) Naman Agrawal, Deptt of T & E- Chairperson
(ab)	Dr (Asst Prof) Roshan Mathew, Deptt of T & E
(ac)	Shri Varun Pandey, Programmer, IT Cell
(ad)	Shri Ayush, IT Cell

(vii) **Media Cell.** Media Cell Team including Dr Laxmikant Choudhary, SPH.

(viii) **Auditorium Management & Seating Arrangement at Venue**

Ser No	Name of Members
(aa)	Dr (Prof) Subrata Kumar Singha, Deptt of Anesthesia- Chairperson
(ab)	Dr (Prof) Yogendra Keche, Deptt of Pharmacology
(ac)	Dr (Addl prof) Seema Shah, Deptt of Biochemistry
(ad)	Dr (Asso Prof) Dipali KChatur, Deptt of Physiology
(ae)	Dr (Asst Prof) Swatishree Nayak, Deptt of Ophthalmology
(af)	Dr Veena Varma, CON
(ag)	Mrs Vahitha S, CON
(ah)	Shri Ayush Vyas, AE, Project Cell

(ix) **Transport, Parking and Security Management**

Ser No	Name of Members
(aa)	Dr (Addl Prof) Pankaj Ghormade, Deptt of FMT - Chairperson
(ab)	Dr (Addl Prof) Satish Satpute, Deptt of ENT
(ac)	Dr (Asso Prof) Amit Kumar Mishra, Deptt of CFM
(ad)	Dr (Asst Prof) Nihar Kathrani, Deptt of Radiodiagnosis
(ae)	Shri Abdul Munaf Mujawar, CON
(af)	Shri Shiv Shankar Sharma, PRO
(ag)	Shri Vipin Kushwah, Asst Security Officer
(ah)	Shri Shiv Singh, Fire Consultant
(ai)	Shri Ankit Kumar, Fire & Security Jamadar
<u>Frisking</u>	
(aj)	Dr (Addl Prof) Bikram Keshari Kar, Dept of Orthopedics
(ak)	Dr (Asst Prof) Priya Pathak, Deptt. of Pathology & Lab Medicine
(al)	Mrs Bagavathi R, CON
(am)	Shri Vivek Rathore, Legal Assistant

(x) **Finance**

Ser No	Name of Members
(aa)	Lt Col D S Chauhan, DD (A)
(ab)	Dr (Asso Prof) Souvik Paul, Deptt of Surgical Gastroenterology
(ac)	Dr (Asst Prof) Radheshyam Meher, Deptt of TM & BB
(ad)	Shri Shishir Kumar Mishra, Sr Accounts Officer
(ae)	Shri Debashis Bhadra, FCAO
(af)	Shri Vishal, Accounts Officer

(xi) **Printing and Designing**

Ser No	Name of Members
(aa)	Dr (Prof) Ekta Khandelwal, Deptt of Physiology - Chairperson
(ab)	Dr (Prof) Mrithunjay Rathore, Deptt of Anatomy
(ac)	Dr (Prof) Pushpawati, Deptt of Obs & Gynae
(ad)	Dr (Asst Prof) Arkesh M, Deptt of Orthopedics
(ae)	Mr Harish Kumar, CON
(af)	Mr Rajendar Singh, CON
(ag)	Shri Diwakar Lokhande, PS
(ah)	Mrs Pallavi, DEO

(xii) **VIP Delegate Reception and Accommodation**

Ser No	Name of Members
(aa)	Dr (Prof) Avinash Ingle, Dean (E) - Chairperson
(ab)	Dr (Prof) Ripu Daman Arora, Deptt of ENT
(ac)	Dr (Asso Prof) Anubha Patel, Deptt of Microbiology
(ad)	Dr (Asso Prof) Pratima Sahu, Deptt of Ophthalmology
(ae)	Dr (Asst Prof) Gaurav Suryawanshi, Deptt of Physiology
(af)	Shri Bhupendra Kumar Sao, SAO

(xiii) **Help Desk**

Ser No	Name of Members
(aa)	Dr (Prof) Anjali Pal, Deptt of CFM - Chairperson
(ab)	Dr (Prof) Rupa Mehta, Deptt of ENT
(ac)	Dr (Addl Prof) Neel Prabha, Deptt of Dermatology
(ad)	Dr (Addl Prof) Sarita Rajbhar, Deptt of Obs & Gynae
(ae)	Dr (Asso Prof) Swapnil P.Akhade, Deptt of FMT
(af)	Dr (Asso Prof) Papuji Meher, Deptt of Radiation Oncology
(ag)	Mrs Chitrekha Sippy, CON
(ah)	Mr Jayavel M, CON
(ai)	Mr Rohit Kumar, CON

(xiv) **Master of Ceremony.** Dr (Asst Prof) Pragya Agrawala, Deptt of Microbiology

(xv) **LPC**

Ser No	Name of Members
(aa)	Chairperson / Member of concerned committee
(ab)	Shri Ankit Mishra, Store Officer
(ac)	Shri Vishal Kumar, Accounts Officer

(xvi) **Medical Emergency Management**

Ser No	Name of Members
(aa)	Dr (Prof) Debendra Kumar Tripathy, Offg MS- Chairperson
(ab)	Dr (Addl Prof) Dibakar Sahu, DMS
(ac)	Dr (Prof) Preetam Wasnik, Deptt of Gen Medicine
(ad)	Dr (Addl Prof) Chandrashekhar Srivastava, Deptt of Obs & Gynae
(ae)	Dr (Addl Prof) Mamta Sinha, Deptt of Anesthesia
(af)	Dr (Addl Prof) Varun Anand, Deptt of Emergency Medicine
(ag)	Dr (Asst Prof) Naman Agrawal, Deptt of T & E
(ah)	Dr (Asst Prof) Arkesh M, Deptt of Orthopedics
(ai)	Dr (Asst Prof) Jeewan Verma, Deptt of Gen Surgery

(xvii) Following employees are deputed to take on miscellaneous tasks related to the 3rd Convocation and will work under the direct supervision of Admin Convener / Coordinator :-

Ser No	Name of Members
(aa)	Shri Chandramouli Sharma, Asst. Administrative Officer
(ab)	Shri Pradeep Jadhav, Jr. Administrative Officer
(ac)	Shri Danesh Deshmukh, Jr. Administrative Officer
(ad)	Shri Pramod Kumar Sahu, Jr. Administrative Officer
(ae)	Shri Uttam Patadia, SKCC
(af)	Shri Pallavi Jha, SKCC
(ag)	Shri Vinod Kumar Sinha, SKCC

2. This is issued with the approval of Executive Director & CEO, AIIMS Raipur.

(DS Chauhan)
Lt Col
Deputy Director (Admin)
AIIMS Raipur

Copy to :

Executive Director & CEO, AIIMS Raipur
Dean (A) / (R) / (E) / (SW)
Asso Dean (A) / (R) / (E) / (SW)
MS, AMS & DMS
All HsoD& Faculty Members
Principal, College of Nursing
SE & Project Cell
FA & Accounts Section
Registrar
SAO & Central Admin
Central Store
PRO
Media Cell
Security Officer
IT Cell